

**AGENDA
BOARD of FINANCE
REGULAR MEETING
DECEMBER 14, 2004 at 8:15 pm
ROOM 206 TOWN HALL**

- 1) **EXECUTIVE SESSION – PERSONNEL ISSUE** – To discuss with the First Selectwoman and the Town Administrator a personnel issue. (This session should not be longer than 15 minutes.)
- 2) **PROCACCINI PROPERTY** - (about 8:30) – To review and take action on a request of the Board of Selectmen that the Board of Finance approves the purchase of the Procaccini Property in accordance with the resolution adopted by the Board of Selectman on December 7th and contingent upon the execution of an enforceable real estate contract encompassing terms acceptable to the Board of Selectmen.
- 3) **VEHICLE REPLACEMENT – P&Z/FIRE MARSHAL – TRANSFER** – Consider and take action on the following request for transfer:

RESOLVED:

That the following transfer is approved by the Board of Finance:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10104081-82007	Regulatory Counsel	\$1,500	902054	Vehicle	
	Purchase Street			Replacement	\$5,000
905010	Lights	\$3,500			
	TOTAL	\$5,000		TOTAL	\$5,000

- 4) **REGISTRAR of VOTERS – TRANSFER** – Consider and take action on the following request for a transfer:

RESOLVED:

That the following transfer is approved by the Board of Finance:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10107651 / 81002	PT Salary	1,000	10107651 / 81003	Seas & Temp	1,000
	TOTAL	1,000		TOTAL	1,000

5) BOND ANTICIPATION NOTES – ADDITIONAL INTEREST – TRANSFER -

RESOLVED:

That the following transfer is approved by the Board of Finance:

Increase:			Increase:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10104011-49900	Interest from Other Funds	68,786	10810011-88820	School Bond Interest	142,053
10101011-48059	Misc Other Revenue	73,267			
TOTAL		142,053	TOTAL		142,053

6) SALARY ADJUSTMENT—MULTIPLE DEPARTMENTS—TRANSFER—
Consider and take action on the request of the Finance Director for a multiple department transfer required to fund wage increases for full-time employees.

7) FINANCIAL REPORTS - Review monthly financial reports.

8) APPROVAL of MINUTES – To approve the minutes of the regular meeting of November 16, 2004; and the special meetings of November 30, 2004 and December 3, 2004

9) OTHER BUSINESS – Requires a two-thirds vote.